



Greenwood School

Behaviour and Relationships Policy

Date of Policy Issue/Review	May 2019	Review Date: May 2020
Name of Responsible Manager Signature of Responsible Manager	Vicky Essex	
Signature of Chair of Management Committee		

Principles and Values

AIM

We aim to enable pupils to build a bridge to a positive future

PRINCIPLES

- Value all pupils as individuals and acknowledge their views and concerns
- Provide an ordered, calm atmosphere of mutual respect and trust in which all individuals are treated with courtesy and consideration
- Encourage pupils to develop a sense of pride in and responsibility, for the environment of our school by providing a pleasant and stimulating place of learning
- Ensure that our community is a safe environment

VALUES

- **Protection** – we will provide a secure environment where our students feel safe and protected from all forms of harm
- **Support** – we will support all our students in all areas of their lives so that they can realise their full potential and make positive choices about their education
- **Progress** – we will work passionately to ensure our students attain the qualifications, skills and confidence they need to become successful independent adults
- **Humility** – we will guide our students to graciously recognise and appreciate their talents, abilities and self-worth and we will honour and celebrate their achievements and those of other people
- **Honesty** – we will respect the rights, feelings and property of all individuals and groups and we will admit and resolve our mistakes
- **Community** – we will develop and uphold a sense of belonging, empathy and compassion that is transferable to all aspects of life
- **Team Spirit** – we will strive constantly together to achieve our common learning goals and we will support all activities which benefit our local and global community

EXPECTATIONS FOR BEHAVIOUR

The rules of our school have been established to promote the high expectations of the Greenwood School. We value the partnership between, pupils, parents and staff and believe that, by working together, pupils will be given the best opportunities to succeed in the future

Pupils will be expected to:

- Achieve 100% attendance and punctuality
- Not use offensive language at any time
- Move around our school in a calm, orderly and safe manner
- Show respect and honesty for other people's belongings and for our school's equipment and facilities
- Exercise self- control even when angry or upset
- Be co-operative with staff and peers and be prepared to engage in group activities
- Listen carefully and carry out all instructions given by staff
- Dress appropriately for a working school day
- Work to the best of their ability and stay on task especially when faced with a challenging situation
- Conduct themselves in the classroom in a manner which respects others' learning environment
- Complete homework where appropriate
- Be prepared to hand in all personal belongings
- Keep our school free from drugs, illegal substances, alcohol and weapons and any other paraphernalia that would be deemed unsuitable for a school environment
- Wear the school uniform, Greenwood hoody and white polo shirt
- Accept rewards and consequences for the choices they make

DRUGS

Greenwood School is working in partnership with 12 other local schools and colleges to ensure drugs do not come into our schools as part of the Hampshire Safe program. We have a zero tolerance to the misuse of suspected possession/misuse of either illegal or legal substances or drug paraphernalia.

Use of detection dogs as part of the Hampshire Safe program

Greenwood School will invite detection dogs into School to help educate our students on how the dogs work but also their importance in keeping the students safe. The Dogs will be brought on to site a different times during the year, some publicised and some not. Although the Students will have the opportunity to meet the dogs they will not have any direct physical contact.

Any student indicated by the detection dog will be searched in line with the Searching, Screening & Confiscation guidelines set out in the Behaviour and Relationship Policy. This will also include any property belonging to a student if identified by a detection dog. Consent for a search will always be sought but if a student refuses to give consent then the School will decide whether to proceed with the search.

If a detection dog indicates a member of staff or their property during the time on the School site then that member of staff will have a meeting with the Headteacher to discuss the situation.

If illegal substances are found to be within a student's possession then the Police will be called and further action may be taken. In such circumstances parents/carers will be contacted at the earliest opportunity by a member of the XLT.

Any student who is abusing drugs should be referred to the Hampshire County Council approved drug service Catch 22 so that they can receive the appropriate support. Greenwood School is committed to working with students and their parents to provide the provision needed for a student to be successful.

SMOKING AND VAPING

We are a smoke free site in accordance with Hampshire County Council regulations

We provide cross curricular education regarding the health implications of smoking. We strongly advise cessation

REWARDS

In our school, we like to reward good work, attendance and positive behaviour. We do this in a variety of ways. We are always looking for new ways to encourage pupils and some of the things pupils can expect are:-

- Reward points – awarded every lesson
- Extra reward points awarded for behaviour above and beyond our usual expectations
- Phone-calls/letters home – we enjoy celebrating with parents/carers
- Weekly celebration assemblies – pupils may be nominated for the Head Teacher’s Award which includes a £5.00 voucher
- Weekly opportunities for tutor group treats
- Half-termly rewards such as Film Club for pupils who have earned enough points
- Half-termly rewards from subject teachers/support staff/SMT
- Opportunities to cash in points each half term, for vouchers or items of an equivalent value
- BOB (Be Outstandingly Brilliant) reward points scheme to recognise additional positive behaviours: one complete card results in a chosen prize
- Most importantly, rewards for academic achievement

Pupils will be informed of their points total each week and can monitor their own progress. They will have their own individual targets and know exactly what to do to attain and improve them. Tutor times are the perfect opportunity for pupils to discuss any problems and to share any successes

CONSEQUENCES

In our school we believe in giving our pupils every opportunity to get it right. However, from time to time things go wrong. In such cases a pupil may expect the following;

- Verbal reminders of our expectations
- The deduction of points which would be reflected on the pupil tracker (This includes deduction of reward points to pay for any damage)
- The opportunity to discuss ways forward with a member of staff – we **ALWAYS** listen and work hard to help our pupils make the right choices
- Telephone calls/letters home
- Detentions – after school or during the school day
- 1:1 time – to reflect on what may have gone wrong and consider a more positive way forward
- A meeting with the Head Teacher with or without parents/carers
- Exclusion is a final resort and something we rarely consider
- Meeting with parents/carers
- A reduced timetable based on HCC Guidance for Schools for Children not in fulltime education

IMPORTANT NOTE...

We treat our pupils as individuals and may choose any of the above at any time

- Our school will never condone any verbal or physical abuse, of any nature, at any time. If necessary, other authorities may be called to deal with persistent offenders

- We have a zero tolerance policy regarding any comments or activities deemed racist, sexist, or offensive to any religion or culture, gender preference or sexuality
- We will educate and inform pupils about the consequences of substance misuse. This aspect of their education will be reinforced throughout the whole curriculum and especially through our PSHE programme and Tutor/Mentor sessions
- From time to time we may need to share information with other professional colleagues and agencies in accordance with Hampshire County Council's Child Protection Policy
- We are totally committed to the health and safety of all our pupils and staff and we will take action to safeguard their well-being
- We will not condone illegal activities and in cases where staff are made aware of these, through casual conversation, they may share information with other agencies
- The police may be called if we ever feel that the safety of pupils or staff is at risk

LUNCH BREAK

Pupils who have parental permission to go offsite, unsupervised, for ten minutes at lunch time, may do so, as long as they **respect** our neighbours, our environment and our strict rule that they must return at **12.50**. They must remain in view of the school staff, failure to comply with these conditions **may result in a withdrawal of this privilege**.. Pupils in KS3 are not allowed to go offsite at this time.

POWER TO USE REASONABLE FORCE

Members of staff have the power to use reasonable force to prevent pupils committing an offence, injuring themselves or others, or damaging property, and to maintain good order and discipline in the classroom. We may also use such force as is reasonable given the circumstances when conducting a search without consent

SEARCHING, SCREENING & CONFISCATION

The law states that staff can search a pupil for anything with consent

Staff can search a pupil or possessions without consent if they believe they may have:-

- Knives/weapons
- Alcohol
- Illegal drugs
- Stolen items
- Tobacco
- Fireworks
- Pornography

Staff also have the right to confiscate any item, including mobile phones

Any member of staff authorised by the Headteacher can carry out the search

Search should be by the same sex with a witness (also preferably of the same sex)

In an emergency/urgency this need not apply

Reasonable force can be used

Any member of staff conducting a search must log this in the students file, Record of Conversation sheet

BULLYING

Firm action will be taken against all forms of bullying. Our behaviour policy will determine the action we decide to take but please note that we will **NOT ACCEPT** any bullying in our school community

PORNOGRAPHY

All forms of pornography in whatever medium, downloaded, stored electronically or in paper form, are banned from the school premises. Any offending material brought into the school or to any activity organised by our school, will be taken for safe-keeping and returned to either parents/carers, or if the material falls within the scope of the law, the police. Parents/carers will be informed

DAMAGE TO PROPERTY

Pupils will be charged for the cost of repair or the replacement of any property on school grounds. A letter will be sent home requesting co-operation in ensuring payment is made. If the damage is deliberate or malicious then an action for criminal damage may be pursued. This cost may be taken from the students reward points if deemed appropriate

Staff will...

- Praise and reward positive behaviour
- Ensure that the school rules are stated positively and applied consistently but with regard to particular circumstance
- Impose agreed sanctions when dealing with negative behaviour
- Collaborate with pupils to ensure their behavioural and academic targets are appropriate and communicated to the pupil and family, forming the basis of a placement at our school
- Provide work assignments which are well-planned, differentiated, challenging and attainable within the time that a pupil is attending our school
- Provide a pleasant and stimulating environment for teaching

Parents/Carers will be expected to...

- Inform the school of any medical condition or prescribed medicines which are being used
- Support the school's behaviour and attendance policies
- Notify the school, before the start of the working day, in the case of genuine absence
- Oversee any homework when necessary
- Provide 2 contactable telephone numbers
- Provide suitable clothing for sporting activities
- Attend review days where possible

MOBILE PHONES AND ANY OTHER TECHNOLOGY

If a student chooses to bring in a mobile phone, tablet, smart watch etc. it must be handed in at the start of the school day. It will be stored safely and securely. It will then be returned at the end of the school day.

If a student does not comply their electronic item will be confiscated and only returned to parent/carer.

PERSONAL PROPERTY

We cannot accept responsibility for any personal property brought onto the premises. In the event of a pupil bringing personal property onto the premises for the purpose of sale or exchange, the property will be confiscated and returned to either parents/carers or the police.

Behaviour Agreement

I agree to support the school's behaviour policy and understand the rules and expectations of Greenwood School and my responsibilities

Signed.....(Parent/Carer)

Signed.....(Pupil)

Date.....